Credit Transfer to Valley College

Credit for prior education at an accredited institution acceptable to Valley College is granted to incoming students if it is appropriate to the program in which the student has enrolled at Valley College. The acceptance of transfer credits is up to the discretion of Valley College. It is the student’s responsibility to secure transcripts and provide school catalogs and/or course syllabi for evaluation to Valley College when requested in order to complete an evaluation. If the transcripts are not in English, they must be translated and evaluated by an approved agency, and any costs incurred in connection thereof should be incurred by the student. The transcript must show that the student earned a final course grade of a “C” or better. The college reserves the right to exercise its professional educational discretion regarding credit transfer decisions.

Students who are not Valley College graduates are required to complete at least 60% of the total program credits as a Valley College student to earn the O.A.S. degree. For diploma programs, due to the nature of the curriculum more restrictions may apply for credit transfer. It is typical that a student may transfer no more than 25% of the program credits for a diploma program. Valley College graduates may be permitted to transfer more credits if they completed similar discipline programs. Information regarding credit transfers is available in Admissions Office.

Within in seven (7) calendar days, if a prospective student disagrees with the results of the Valley College’s evaluation of transfer credits, the student must prepare materials to provide a reasonable explanation as to why the school should reevaluate the transfer credits. The determination of the DOAA and Campus/Executive Director is not final, and the student may appeal, a second time, addressing the issue with the Corporate Director of Education. The Corporate Director of Education will review the materials, and the student will be notified in writing of the final decision.

Credit Transfer from Valley College to Other Educational Institutions

Valley College does not guarantee transferability of its credits earned at the College to any other college, university, or institution. The decision on the acceptance of credits earned at Valley College is at the sole discretion of the receiving institution. Students should not assume that any courses or programs can be transferred to another institution and are advised that the College’s programs are not designed for transfer to other institutions. It is the student’s responsibility to confirm whether or not credits will be accepted by another institution of the student’s choice.