

VALLEY COLLEGE
BECKLEY CAMPUS
CATALOG SUPPLEMENT
February 8, 2016

STAFF

Name

Beth Gardner
 Joshua Wiener
 Mariah Ritterbush
 Philip Dues
 Diana Cox Booth
 Tammy Sammons
 Peggy Janney
 Terri Ballard
 Lindsay Reed
 Tarsha Green
 Dianne Cordial-Milam
 Kristen Stump
 Jack Thomas
 Nathan Johnson
 Brian Higgins
 Locienda Johnson
 Melissa Hatcher
 Shelly Smith
 Emily Simmons
 Cheryl Long
 Nick Palmieri
 Jessica Snyder
 Maria Wines
 Bobby Sanders

Title

Campus Director
 Director, Online Division
 Campus Coordinator
 Senior Admissions Representative
 Admissions Representative
 Admissions Representative
 Bursar
 Director of First Impressions
 Enrollment Coordinator
 Financial Aid Advisor
 Senior Career Services Advisor
 Career Services Advisor
 Career Services Advisor
 Career Services Advisor – Online
 Career Services Advisor – Online
 Director of Academics Affairs –Campus Programs
 Medical Clinical Assistant Faculty Aide
 Director of Academic Affairs – Online Programs
 Online Coordinator
 Help Desk Specialist
 Help Desk Specialist
 Student Success Coach
 Student Success Coach
Maintenance Tech

Academics

Name/Credentials/Title

Locienda Johnson, MSN, RN
 Director of Academic Affairs Campus Programs

Charles Gore, Jr.
 HVAC – Program Head
 HVAC - Instructor
 Full-Time

Terry Clay
 HVAC – Instructor
 Full-Time

Herb Shinault
 HVAC-Instructor
 Full-Time

Keith Cole, RMA
 MCA - Program Head
 MCA – Instructor, Full-Time

Stacie Layne
 MCA – Instructor, Full-Time
 Extern Coordinator

Tabithia Paynter
 MCA – Instructor, Part-Time

Credentials

MSN Nursing Administration - Kaplan University
 B.S. Nursing - Fairmont State University
 A.S. Nursing - Fairmont State University

Licensed Master Electrician (WV)
 Licensed HVAC Technician (WV)
 Drafting and Architectural Design
 Universal EPA Refrigerant Certification

Clay's Heating and Air Conditioning
 ESCO EPA 608 Universal Certification

HVAC Technician License
 Universal EPA License
 EPA MVAC Section 609 License
 Journeyman Electrician License

A.S. Medical Assisting -American National University

B.S. Ultrasound - Mountain State University

Diploma Surgical Technology - Durham Technical Community College
 A.A.S. Clinical Trials Research - Durham Technical Community College

Amanda Worthington, CMA (AAMA)
MCA – Instructor, Part-Time

A.S. Medical Assisting - Mountain State University

Karen LeMoine, RN
Nursing Assistant-Lead Instructor
Full-Time

A.S. Nursing - University of Cincinnati
A.A. Early Childhood Education - Gulf Coast Bible College

Shelly Smith
Director of Academic Affairs -Online Programs

Juris Doctorate - Appalachian School of Law
B.S. Business Administration - Mountain State University

Richard Smith
Program Head – Online Business Administration

M.B.A. - Frostburg State
B.A. Education - Frostburg State

Amy Cole
Program Head – Online Cybersecurity

B.S. Applied Computer Science - Troy University
A.A. General Studies - Fayetteville Technical Community College

Judy Bauserman, CBCS (NHA)
Program Head – Online Healthcare

O.A.S. Health Services Administration – Valley College
A.A.S. Executive Secretary - Lord Fairfax Comm. College
A.A.S. Administrative Assistant - Lord Fairfax Community College

Brandon Ash
Online Adjunct Instructor Business Administration

B.S. Health and Human Performance - University of Tennessee at Martin

Khalid Ayyubov
Online Adjunct Instructor Cybersecurity

M.S., Information Systems - University of Phoenix
M.A. Education - University of Phoenix
B.S. Information Technology - DeVry University

Bryan Boatright
Online Adjunct Instructor Business Administration

M.B.A. Business Administration – Ohio Dominican University
B.A. Business Administration - Carthage College

Andrea Cline
Online Adjunct Instructor Healthcare Programs

B.S., Nursing- Bluefield State College

Marla “Gigi” Craig
Online Adjunct Instructor Business Administration
Online Adjunct Instructor Healthcare Programs

B.S. Sociology – Virginia Tech

Jessie Dunkley
Online Adjunct Instructor Healthcare Programs

M.S. Physician Assistant - University of Charleston

Magdaline Exantus
Online Adjunct Instructor Healthcare Programs

B.S. Health Services - Florida Atlantic University

Traci Flewellen
Online Adjunct Instructor Cybersecurity

M.B.A., Information Systems - Troy University

Stephanie Gaiser
Online Adjunct Instructor Business Administration
Online Adjunct Instructor Healthcare Programs

M.S. Adult & Technical Education - Marshall University
B.S. Business Administration - Mountain State University
A.A. Medical Secretarial Science - Mountain State University
A.A. Secretarial Science - Mountain State University

Kay Green
Online Adjunct Instructor Business Administration

DBA, Doctor Business Administration- Argosy University, Atlanta
MBA, Business Administration- Walden University

Lisa Hall
Online Adjunct Instructor Healthcare Programs

M.A. Education - Trident University
B.S. Health Science - TUI University

Brenda Fox Hashem
Online Adjunct Instructor Healthcare Programs

M.S. Nursing – Maryville University
B.S. Nursing - Camberlain College of Nursing

Alex Jalinous
Online Adjunct Instructor Cybersecurity

M.S., Telecommunications- University of Colorado
B.S., Computer Science Applications- University of Colorado

Michelle Komm Online Adjunct Instructor Healthcare Programs	D.C., Doctor of Chiropractic- Cleveland University- Kansas City
Adam Komm Online Adjunct Instructor Business Administration	M.A., Management- Webster University
Shirley Laidley Online Adjunct Instructor Healthcare Programs	M.S., Leadership- Walden University B.S., Business Administration- Walden University
Daniel Lebowitz Online Adjunct Instructor Business Administration Online Adjunct Instructor Healthcare Programs	M.S. Mathematics minor Statistics - Oregon State University B.S. Mathematics minor Math Education - Southern Oregon University
Kathleen Leiske Online Adjunct Instructor Healthcare Programs	B.S. Nursing - Walla Walla University
Susan Little Online Adjunct Instructor Business Administration	M.B.A. Accounting - University of Phoenix B.S. Accounting - Fort Lauderdale College A.S. Accounting - Fort Lauderdale College
Paul Mancini Online Adjunct Instructor Cybersecurity	M.S., Computer Information Systems- University of Phoenix B.S., Information Systems- Western International University A.S. Network Management- Cochise College
Nikita Mason Online Adjunct Instructor Healthcare Programs	M.B.A. Healthcare Management - Colorado Technical University B.A. Healthcare Management - Missouri College Medical Assisting Diploma - Missouri College
William McDonald Online Adjunct Instructor Healthcare Programs	PhD Public Policy and Administration - Walden University B.P.S. Interdisciplinary Studies with concentration in Emergency Management - Empire State College A.S. Interdisciplinary Studies - Empire State College
Jennifer McGinnis Online Adjunct Instructor Business Administration Online Adjunct Instructor Healthcare Programs	M.A. Teaching - Marshall University B.A. Business Administration - Concord University
Scott Mensch Online Adjunct Instructor Cybersecurity	PhD Organization and Management Specialization: Information Technology Management - Capella University
Alice Musser Online Adjunct Instructor Business Administration	M.B.A. Business Administration - Eastern University B.S. Mathematics Education - Shippensburg University
Elizabeth Oxendine Online Adjunct Instructor Business Administration Online Adjunct Instructor Healthcare Programs	M.S. Curriculum and Instruction Education - University of Phoenix B.A. Sociology - University of North Carolina Pembroke
Amanda Pennington Online Adjunct Instructor Healthcare Programs	B.S. Psychology - Virginia Commonwealth University C. S. Certificate- Health Records Coding - J. Sargent Reynolds Community College
Kim Reed Online Adjunct Instructor Cybersecurity Online Adjunct Instructor Business Administration	M.B.A., IT Management B.S., Computer Science- Bluefield State College
Geanyra Sanchez Online Adjunct Instructor Healthcare Programs	B.S. Health Information Management - Florida International University
Shiketheia Simmons Online Adjunct Instructor Healthcare Programs	M.S. Counseling and Psychology - Troy University B.S. Human Services - Troy University
Ayana Singhateh Online Adjunct Instructor Business Administration	B.A. Journalism - Howard University

Michael W. Smith
Online Adjunct Instructor Business Administration
Online Adjunct Instructor Healthcare Programs

M.A. History - Clemson University
B.A. Psychology - Clemson University

Jonathan Summer
Online Adjunct Instructor Business Administration
Online Adjunct Instructor Healthcare Programs

M.S. Mathematical Sciences - University of Nevada Las Vegas

Phil Thacker
Online Adjunct Instructor Cybersecurity

M.B.A. Technology Management - University of Phoenix
B.S. Electrical Engineering Technology - University of Alabama

Sandra Thompson
Online Adjunct Instructor Business Administration
Online Adjunct Instructor Healthcare Programs

M.A. History - American Military University
M.A. Education - Northeastern State University
B.A. English Education, Secondary Education - Northeastern State University

Margo Weiss
Online Adjunct Instructor Business Administration
Online Adjunct Instructor Healthcare Programs

Ph.D. Family Therapy - Nova Southeastern University
M.S. Human & Social Sciences - Nova Southeastern University
M.S. Community Counseling - Barry University

Stephanie Woodson
Online Adjunct Instructor Business Administration

B.S. Education, Business Education - Concord University

Schedules

2017 Holiday Schedule

(The campus is closed on Holidays)

January 2, 2017	New Year's Day	November 23, 2017	Thanksgiving
May 29, 2017	Memorial Day	November 24, 2017	Thanksgiving
July 4, 2017	Independence Day	December 25, 2017	Christmas
September 4, 2017	Labor Day	December 26, 2017	Christmas

Campus Hours:

Valley College operating hours will be 8am to 5pm Monday - Friday.

(To schedule after hours appointments on Monday-Thursday, please contact the school)

Requests for information by current and perspective students about the college should be directed to the Campus Director. Other employees, such as Admissions Representatives and Financial Aid Advisors may provide information regarding their specific areas of responsibility. If a student needs a paper copy of any of the information they can contact the Campus Director, Admissions or Financial Aid Departments.

Class Hours:

MCA Class Schedule

Monday – Thursday 9am to 2pm

Friday classes are held to make-up time for a scheduled holiday (May 26, 2017, August 25, 2017 and November 17, 2017)

HVAC Class Schedule

Monday – Thursday 9am to 2pm

Friday classes are held to make-up time for a scheduled holiday (May 26, 2017, August 25, 2017 and November 17, 2017)

Nursing Assistant (CNA) Class Schedule

Monday – Thursday 9:00am to 3:00pm

Clinicals 9:00am to 3:00pm⁺

⁺It is possible that one Thursday evening shift (1:00pm to 7:00pm) will be scheduled.

Friday classes are held to make-up time for a scheduled holiday (May 26, 2017, August 25, 2017 and November 17, 2017)

Student Break Days*

Dates of Schedule Breaks may change.

*Students in their externship are excluded from the long scheduled breaks.

December 23, 2016 to January 8, 2017

February 20, 2017 to February 26, 2017

July 3, 2017 to July 9, 2017

December 25, 2016 to January 7, 2018

On Campus Programs

Heating, Ventilation, and Air Conditioning Start Schedule

Start Date	Projected Completion Date
January 9, 2017	September 28, 2017
January 30, 2017	October 19, 2017
February 27, 2017	November 9, 2017
March 20, 2017	November 30, 2017
April 10, 2017	December 21, 2017
May 1, 2017	January 25, 2018
May 23, 2017	February 15, 2018
June 12, 2017	March 8, 2018
July 10, 2017	April 5, 2018
July 31, 2017	April 26, 2018
August 21, 2017	May 17, 2018
September 11, 2017	June 7, 2018
October 2, 2017	June 28, 2018
October 23, 2017	July 26, 2018
November 13, 2017	August 16, 2018
December 4, 2017	September 6, 2018

Medical Clinical Assistant Start Schedule

Start Date	Projected Completion Date
January 9, 2017	October 19, 2017
January 30, 2017	November 9, 2017
February 27, 2017	November 30, 2017
March 20, 2017	December 21, 2017
April 10, 2017	January 25, 2018
May 1, 2017	February 15, 2018
May 23, 2017	March 8, 2018
June 12, 2017	April 5, 2018
July 10, 2017	April 26, 2018
July 31, 2017	May 17, 2018
August 21, 2017	June 7, 2018
September 11, 2017	June 28, 2018
October 2, 2017	July 26, 2018
October 23, 2017	August 16, 2018
November 13, 2017	September 6, 2018
December 4, 2017	September 27, 2018

The program completion date will vary depending on the dates/hours of the externship. Typically, externships run for six weeks (30 hours a week).

Nursing Assistant (CNA) Start Schedule

Orientation	START DATE	Completion Date	Friday Class	Schedule Evening Clinical
January 6, 2017	January 9, 2017	February 15, 2017		
April 7, 2017	April 10, 2017	May 17, 2017		May 11, 2017
July 7, 2017	July 10, 2017	August 16, 2017		August 10, 2017
September 29, 2017	October 2, 2017	November 8, 2017		

Evening Hours: 1:00 pm - 7:00 pm with a scheduled 30 minute 'lunch' break at 4:30.
Friday classes are held to make-up time for a scheduled holiday
Make-up Days are prescheduled and are mostly on Fridays. A schedule will be provided to the student.

Programs Delivered Online - Schedules

While a class is in session, students may access their classes 24/7, unless there is a scheduled or unscheduled maintenance issue with Moodlerooms. Notices for scheduled maintenance will be posted to allow students to adjust their schedules accordingly.

Health Services Administration**Business Administration**

(Schedule subject to change based on enrollment)

Start Date	Projected Completion Date
January 9, 2017	April 5, 2018
January 30, 2017	April 26, 2018
February 27, 2017	May 17, 2018
March 20, 2017	June 7, 2018
April 10, 2017	June 28, 2018
May 1, 2017	July 26, 2018
May 23, 2017	August 16, 2018
June 12, 2017	September 6, 2018
July 10, 2017	September 27, 2018
July 31, 2017	October 18, 2018
August 21, 2017	November 8, 2018
September 11, 2017	November 29, 2018
October 2, 2017	December 20, 2018
October 23, 2017	January 24, 2019
November 13, 2017	February 15, 2019
December 4, 2017	March 7, 2019

Cybersecurity

OAS Degree Program

(Schedule subject to change based on enrollment)

Start Date	Projected Completion Date
January 9, 2017	March 8, 2018
January 30, 2017	April 5, 2018
February 27, 2017	April 26, 2018
March 20, 2017	May 17, 2018
April 10, 2017	June 7, 2018
May 1, 2017	June 28, 2018
May 23, 2017	July 26, 2018
June 12, 2017	August 16, 2018
July 10, 2017	September 6, 2018
July 31, 2017	September 27, 2018
August 21, 2017	October 18, 2018
September 11, 2017	November 8, 2018
October 2, 2017	November 29, 2018
October 23, 2017	December 20, 2018
November 13, 2017	January 24, 2019
December 4, 2017	February 15, 2019

Catalog Supplements are subject to change. Please contact the campus at 304-252-9547 or 1-888-53LEARN for the most up-to-date information.
Valley College – Beckley, 120 New River Town Center, Suite C, Beckley, WV 25801

Medical Front Office, Billing and Coding**Medical Administrative Assistant****Medical Records Specialist**

(Schedule subject to change based on enrollment)

Start Date	Projected Completion Date
January 9, 2017	September 7, 2017
January 30, 2017	September 28, 2017
February 27, 2017	October 19, 2017
March 20, 2017	November 9, 2017
April 10, 2017	November 30, 2017
May 1, 2017	December 21, 2017
May 23, 2017	January 25, 2018
June 12, 2017	February 15, 2018
July 10, 2017	March 8, 2018
July 31, 2017	April 5, 2018
August 21, 2017	April 26, 2018
September 11, 2017	May 17, 2018
October 2, 2017	June 7, 2018
October 23, 2017	June 28, 2018
November 13, 2017	July 26, 2018
December 4, 2017	August 16, 2018