

**VALLEY COLLEGE**  
**VALLEY COLLEGE STUDENT CATALOG ADDENDUM**  
**Princeton MCA Program**  
**VALLEY COLLEGE MCA COMPLETION SCHOLARSHIP**

The MCA Completion Scholarship is intended for students who started the Medical Clinical Assistant (MCA) program at the Princeton campus, but for whatever reason left the program prior to completion either voluntarily or involuntarily. Valley College is offering this scholarship to those students who wish to return to complete their program. Scholarship recipients will be determined by the Valley College Scholarship Committee and approved by the Director of Financial Aid.

Timing of award and award amount is as follows:

The award is up to \$2,000 (Two Thousand dollars) and will be applied upon successful completion of the program.

Terms and Conditions:

1. Must meet the College's returning status programmatic admissions requirements (see attached requirements from the Student Catalog Returning Status Section). This may include a Criminal Background Investigation (CBI) and Drug Screening (Urinalysis) and provide proof of vaccinations/immunizations, as required.
2. Completion of the scholarship application including the essay question
3. If the scholarship applicant's previous cGPA is below a 2.0, the applicant must work with the Campus Director to develop an Academic Action Plan by the end of the first week of class
4. Failure to graduate from the program for any reason will lead to forfeiture of the scholarship award

This Valley College scholarship will be applied to an account balance owed to the College and has no cash equivalency. It is institutional funding that is applied as a last dollar offset, up to the total amount specified in the award, to the student account balance after all eligible federal, state and local funding has been disbursed to the student's account.

Application Procedure:

1. Meet with the Princeton Financial Aid office to discuss financing options including completing a Free Application for Federal Student Aid (FAFSA) and any additional required documents
2. The prospective students may obtain a scholarship application from the Valley College Financial Aid office during the admissions process.
3. Complete the Scholarship Application which includes an essay question. All information requested on the application must be complete and legible. The application must be signed by the applicant.

Submission Procedure

The completed Scholarship Application must be submitted to the Financial Aid Department. Incomplete application packets will not be accepted. The Financial Aid Advisor will forward all completed applications to the Princeton Campus Director. The Princeton Campus Director will review the scholarship application and recommend the applicant for the scholarship award. The Director of Financial Aid will grant the final approval.