

VALLEY COLLEGE
BECKLEY CAMPUS
CATALOG SUPPLEMENT
July 30, 2019

Staff

Name

Beth Gardner
Kelli O'Neal
Diana Cox Booth
Nathan Johnson
Melanie Hall
Lindsay Reed
Tarsha Green
Amy Bolen
Dianne Cordial-Milam
Will Alexander

Title

Campus Director
Campus Coordinator/Bursar
Senior Admissions Representative
Admissions Representative
Director of First Impressions
Enrollment Coordinator
Financial Aid Advisor
Financial Aid Advisor
Senior Career Services Advisor
Maintenance Tech

Academics Staff

Name/Credentials/Title

Rachel Dove
Diploma Medical Assisting - Academy of Career & Technology
Director of Academic Affairs Campus
MCA-Program Head

Melissa Hatcher
Medical Clinical Assistant Faculty Aide
Diploma Medical Clinical Assistant - Valley College – Beckley

Faculty

Terry Clay
Army Medical Training -296 hours (Combat Medic)
MCA – Instructor, Part-Time

Wendy Stewart
Diploma – Medical Clinical Assistant – Valley College -Beckley
Extern Coordinator
MCA – Instructor, Full-Time

Open
MCA – Instructor, Part-Time

Beth Hill
B.S. - Athletic Training - Wesleyan College
MCA – Instructor, Substitute

Jennifer Bragg
B.S. – Organizational Leadership – Mountain State University
A.S. – Radiologic Technology – Bluefield State College
A.S.- Diagnostic Medical Sonography –The College of West Virginia
MCA – Instructor, Substitute

Campus Hours:

Valley College operating hours will be 8am to 5pm Monday - Friday.

(To schedule after hours appointments on Monday-Thursday, please contact the school)

Consumer Information:

Requests for information by current and prospective students about the college should be directed to the Campus Director. Other employees, such as Admissions Representatives and Financial Aid Advisor, may provide information regarding their specific areas of responsibility. If you need a paper copy of any of the information found on our Consumer Information web page,

<http://valley.edu/consumer-information>, contact the Campus Director.

Schedules

2018 -2019 Holiday Schedule

(The campus is closed on Holidays)

January 1, 2019	New Year's Day	November 28, 2019	Thanksgiving
May 27, 2019	Memorial Day	November 29, 2019	Thanksgiving
July 4, 2019	Independence Day	December 24, 2019	Christmas
September 2, 2019	Labor Day	December 25, 2019	Christmas

Class Hours:

MCA Class Schedule

Monday – Thursday 9am to 2pm

Friday classes are held to make-up time for a scheduled holiday (November 16, 2018, May 24, 2019, July 12, 2019 and September 6, 2019)

Nursing Assistant (CNA) Class Schedule

Please contact the College for the next class session start and end dates.

Student Break Days*

Dates of Schedule Breaks may change.

***Students in their externship are excluded from the long scheduled breaks.**

December 21, 2018 to January 6, 2019

June 21, 2019 to January 6, 2019 to June 30, 2019

November 22, 2019 to December 1, 2019

December 20, 2019 to January 5, 2020

Medical Clinical Assistant Start Schedule

Start Date	Projected Completion Date
December 3, 2018	September 19, 2019
January 7, 2019	October 10, 2019
January 28, 2019	October 31, 2019
February 18, 2019	November 21, 2019
March 11, 2019	December 19, 2019
April 1, 2019	January 23, 2020
April 22, 2019	February 13, 2020
May 13, 2019	March 5, 2020
June 3, 2019	April 2, 2020
July 1, 2019	April 23, 2020
July 22, 2019	May 14, 2020
August 12, 2019	June 4, 2020
September 3, 2019	June 25, 2020
September 23, 2019	July 23, 2020
October 14, 2019	August 13, 2020
November 4, 2019	September 3, 2020
December 2, 2019	September 24, 2020

The program completion date will vary depending on the dates/hours of the externship. Typically, externships run for six weeks (30 hours a week).

Catalog Supplements are subject to change. Please contact the campus at 304-252-9547 or 1-888-53LEARN for the most up-to-date information.
Valley College – Beckley, 120 New River Town Center, Suite C, Beckley, WV 25801